



Audubon Regional Library Board of Commissioners
Regular Meeting
Minutes
Wednesday, December 13, 2023, 5:00 PM
Audubon Regional Library
6108 LA-10, Greensburg, LA 70441

A. CALL TO ORDER

The meeting was called to order by Martin Macdiarmid at 5:00 P.M.

1. Invocation by Roderick Matthews.
2. Roll Call. Present, Major Coleman, Larry Freeman, Martin Macdiarmid, Roderick Matthews, P.H. Price, and Faye Talbot. Quorum established and noted.
3. Motion. Approval of Agenda. P.H. Price motioned to approve the agenda. Faye Talbot seconded, and all approved. The motion passed.

B. PUBLIC COMMENTS

There were no public comments.

C. UNFINISHED BUSINESS

1. Approval of Minutes from previous meeting held on December 13, 2023. A motion was made by Major Coleman to accept the minutes. P.H. Price seconded, and all approved. The motion passed.
2. Statistical, Business & Financial Report, Profit & Loss Statement, Investment Report. A motion was made by Martin Macdiarmid to accept the financial reports as presented. Major Coleman seconded. All agreed and the motion passed.
3. Approval of Credit/Debit Bank Expenditures. A motion was made by Faye Talbot and seconded by P.H. Price to accept the Credit/Debit Bank Expenditures. All approved and the motion passed.
4. Budget Adjustment 2023. A motion was made by Roderick Matthews and seconded by Larry Freeman to accept the recommended 2023 budget adjustments. All approved and the motion passed.
5. Bylaw Amendment Regarding Act 393. Larry Freeman motioned to accept the bylaw amendment regarding Act 393. Major Coleman seconded. All approved and the motion passed.

D. NEW BUSINESS

1. Election Library Board Officers for 2024. President. Major Coleman made a motion for Roderick Matthews as 2024 board president. Larry Freeman seconded and all approved. The motion passed. Vice President. Roderick Matthews made a motion for Faye Talbot as 2024 board vice-president. Larry Freeman seconded and all approved. The motion passed.
2. Set Holiday Dates for 2024. Major Coleman made a motion to accept the set holiday dates for 2024 as

presented by the library director. Larry Freeman seconded and all approved. The motion passed.

3. Policy Revisions

a. Financial Policies. Faye Talbot made a motion to approve the financial policy revision. Major Coleman seconded and all approved. The motion passed.

4. Part-Time Position in Clinton. Faye Talbot made a motion to approve the part-time position in Clinton. Larry Freeman seconded, and the motion passed.

5. Clinton Bank Street Privacy Fence. A motion was made by Faye Talbot to approve the quote from PrimeScape due to the quality of work, assurance of an insured party and less restrictive agreement, for the Clinton Bank Street Privacy Fence. Larry Freeman seconded. All approved and the motion passed.

6. Authorized Check Signor. Faye Talbot motioned to add Peggy Stafford as an authorized check signor. at Landmark Bank. P.H. Price seconded the motion. All approved and the motion passed.

7. Business Card Expansion. Faye Talbot made a motion to approve a business credit card. Larry Freeman seconded and all approved. The motion passed.

8. Director Friday Hours. A motion was made by Faye Talbot to approve the director to work from home. office on Fridays. Major Coleman seconded the motion and all approved. The motion passed.

9. Bylaw Amendment Regarding Set Library Board Meeting Dates. Martin Macdiarmid made a motion to approve the bylaw amendment regarding set library board meeting dates of the third Wednesday in January, March, May, July, November, and December. Major Coleman seconded and all approved. The motion passed.

E. EXECUTIVE SESSION

Major Coleman made a motion for the board to enter executive session. Larry Freeman seconded and all approved. The motion passed and the board entered executive session. Larry Freeman made a motion to exit the executive session. Major Coleman seconded and all approved. The motion passed.

1. Director's Evaluation. Martin Macdiarmid made a motion to approve a 6% salary increase for the director. Larry Freeman seconded the motion and all approved. The motion passed.

F. LOCATION, DATE, AND TIME OF NEXT MEETING.

The location, date and time of the next scheduled meeting is Wednesday, January 17, 2023, 5:00 P.M., at the Clinton Library, 11023 Bank Street, Clinton, LA 70722.

G. ADJOURNMENT

A motion was made by Major Coleman to adjourn and seconded by P.H. Price. All approved and the motion passed. The public meeting was adjourned at 6:11 P.M.